

**CITY OF BLACK DIAMOND
CITY COUNCIL
WORKSTUDY NOTES
October 22, 2009
Council Chamber, 25510 Lawson Street, Black Diamond, Washington**

Mayor Botts called the meeting to order at 7:00 p.m.

PRESENT: Mayor Botts, Councilmembers Hanson, Bowie, Boston, Olness and Mulvihill.

ABSENT: None

Staff present: Leonard Smith, City Administrator; May Miller, Finance Director; Kaaren Woods, Court Administrator; Jamey Kiblinger, Police Chief and Brenda L. Martinez, City Clerk.

2010 Department Budget Requests – General Fund

Mayor Botts explained at the last workstudy Council reviewed the estimated revenues for the upcoming year and now it's time to review the proposed expenditures for all departments in the General Fund. He then turned the meeting over to City Administrator Leonard Smith.

Administrator Smith gave an overall summary of the proposed 2010 General Fund expenditures. He explained in total there is a significant reduction in the proposed budgets, largely due to the processing of the MPDs and EISs. In addition the proposed spending plan shows reductions in all areas. He stated all departments approached this budget in a careful manner and the next step will be to package it up with the revenues and bring forward a balanced budget.

Mr. Smith explained the numbers in the requests were based upon key assumptions such as no new positions, no COLA, no step increases, freeze on employer contributions for medical costs, furlough days and a 10% or more reduction in all department requests.

The next steps in the budget process are a workstudy scheduled for October 29 to review Public Works budget requests, a November 19 workstudy to review the complete proposed budget followed by public hearings, with Council adoption occurring in December.

Mr. Smith reviewed with Council the following 2010 General Fund department requests:

- | | |
|----------------|----------------------|
| Legislative | Executive |
| Administration | City Clerk |
| Finance | Information Services |

Legal
Police
Community Development
Economic Development
Parks and Recreation
Central Services

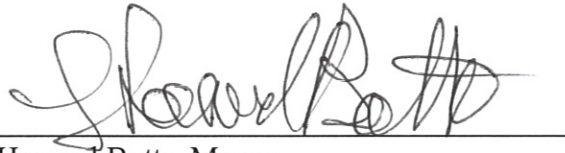
Municipal Court
Fire
Natural Resources
Capital Facilities
Cemetery
Funding Agreement

Discussion followed on allocation of City Administrator costs to other funds, proposed furlough days for 2010, training, code enforcement, possible grants for fire, funding agreement and review of the upcoming budget calendar.

ADJOURNMENT:

The workstudy ended at 8:27 p.m.

ATTEST:



Howard Botts, Mayor



Brenda L. Martinez, City Clerk